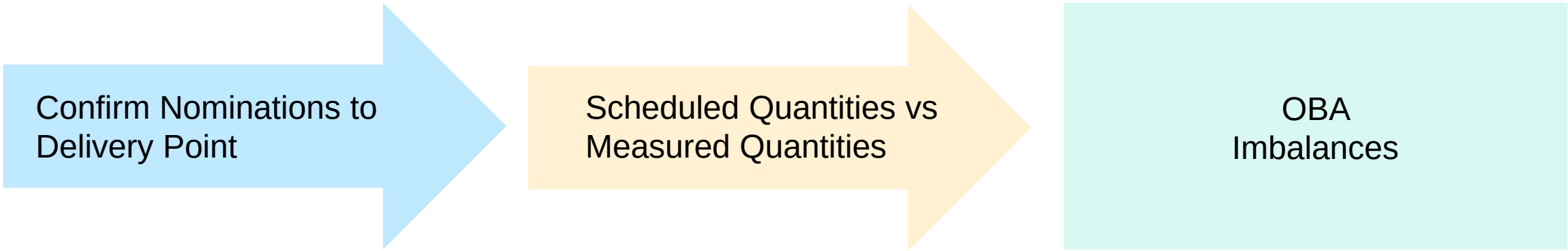
LINK Delivery Training

Jennifer Byrne
Supervisor, Daily Commercial Operations

Introduction

Agenda

- Overview
- Confirmations
- Measurement
- OBA Imbalances
- Training Environment
- Q & A



Overview

- Confirmations
  - Nominations must be confirmed in order to be scheduled.
  - Nominations are automatically confirmed at Timely as nominated, unless otherwise indicated in the Request for Confirmation screen.
  - Confirmations may be submitted through EDI, set up to auto-confirm, or manually confirmed.
  - Nominations that are changed after Timely must be re-confirmed manually if the confirming party is not set up for EDI or does not have auto-confirm enabled.
  - Changed nominations must be confirmed within 4 hours of being submitted. Notifications are available to confirming parties of pending confirmations.

- Measurement
  - Allocated quantities refers to measured quantities in many screens
  - Measured deliveries are considered to be allocated to nominations and the OBA contract

- OBA Imbalance
  - OBA's will have a contract number associated with them.
  - Imbalances are calculated as Deliveries – Receipts.
  - We'll review screens and reports to monitor imbalances.

Confirmations

Confirmation Screens

- For a nomination to be accepted for batch validation and scheduling purposes, it must be confirmed by the receipt and delivery confirming parties.

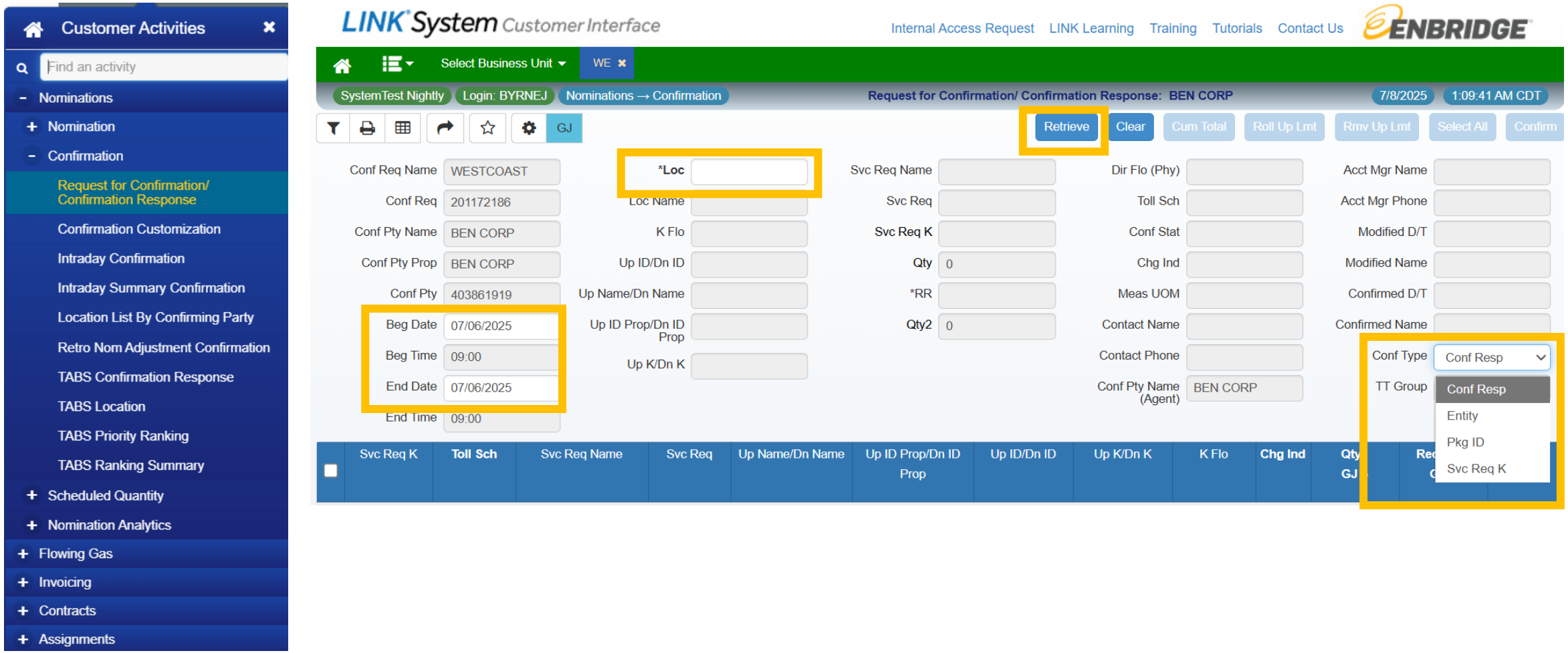
- For Timely Nominations, confirmations are done through the Confirmation Response Screen. If no action is taken by the confirming party, the nomination is automatically confirmed. This applies to Timely nominations only.

- For Intraday Nominations, confirmations are done through the Intraday Confirmation Screen. All intraday nominations must be explicitly confirmed unless special customer functionality to auto-confirm nominations is activated.

- For Retro Nominations, confirmations are done through the Retro Nomination Adjustment Confirmation Screen. All Retro Nominations must be explicitly confirmed.

Confirmations

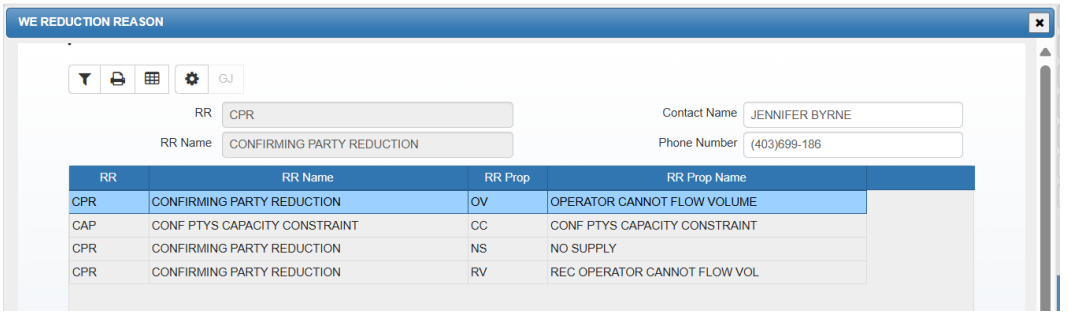
Request for Confirmation/Confirmation Response



Confirmations

Confirmation Response Columns

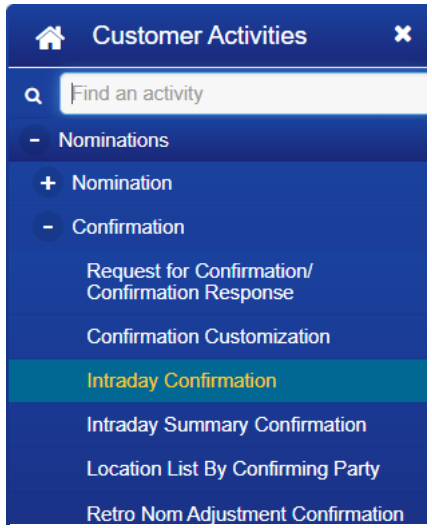
Qty1 5	Req Qty2 6	Qty2 6	Qty	Upper Limit Qty	*RR	Conf Stat	Prev Conf Qty
0	0	0	0	0		Y	0
0	0	0	0	0		Y	0
34,979	128,804	34,979	26,000	0	CPR	Y	128,804
99,841	120,593	99,841	99,841	0		Y	99,841
0	0	0	0	0		Y	0
0	50,434	50,434	50,434	0		Y	50,434
21,488	52,349	21,516	21,516	0		Y	52,349
0	0	0	0	0		Y	0
0	0	0	0	0		Y	0
0	0	0	0	0		Y	0



Qty 1 – The confirmed quantity from the previous Gas Day.
Req Qty 2 – The requested quantity for the current Gas Day.
Qty 2 – The current quantity that is confirmed after the last batch job.
Qty – The quantity that is currently confirmed; you can adjust this quantity to lower the confirmation.
Upper Limit Qty – Here you can set a maximum quantity that will be automatically confirmed.

Confirmations

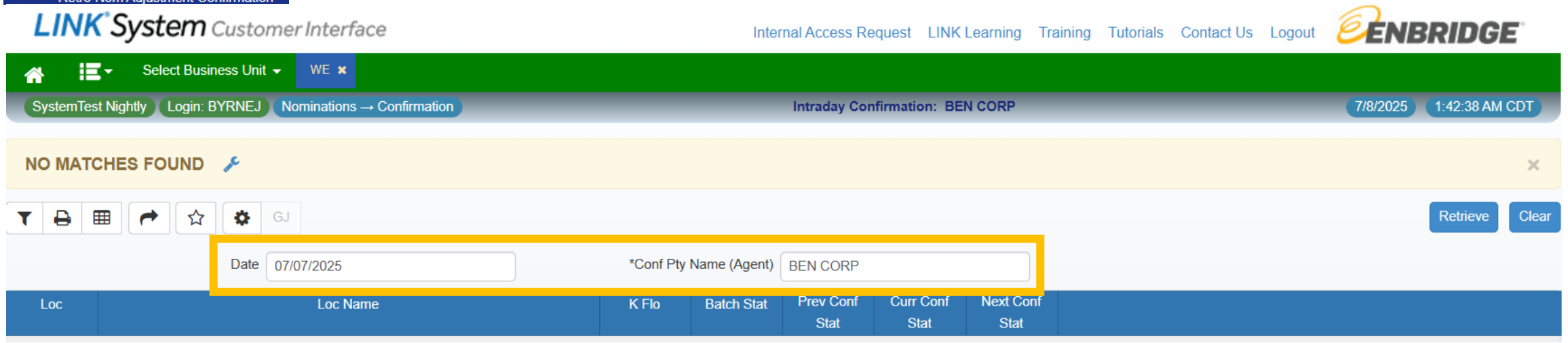
Intraday Confirmation



Enter the appropriate date and Confirming Party Name and hit Retrieve.

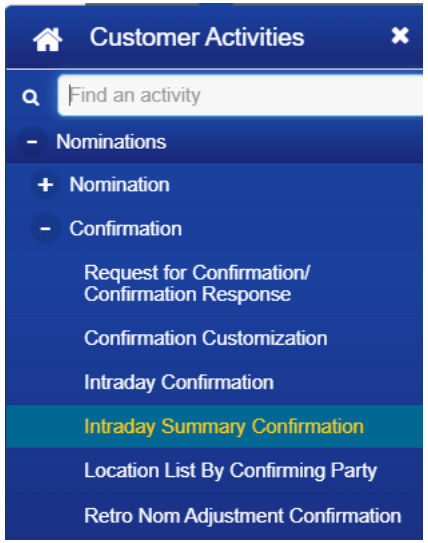
If there are none, you will see a No Matches Found banner across the top, and no further action is required.

If any records appear in the grid, then go to the Intraday Summary Confirmation screen.



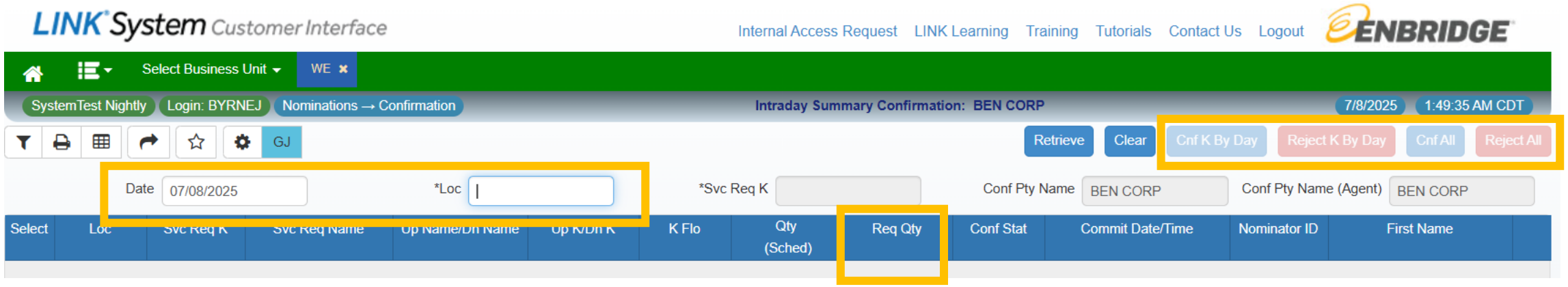
Confirmations

Intraday Summary Confirmation



To confirm any Intraday Nominations, enter the appropriate Date and Location, and click on Retrieve.

Verify quantities in the Req Qty column, then click the appropriate button to Confirm or Reject a single nomination or all nominations.

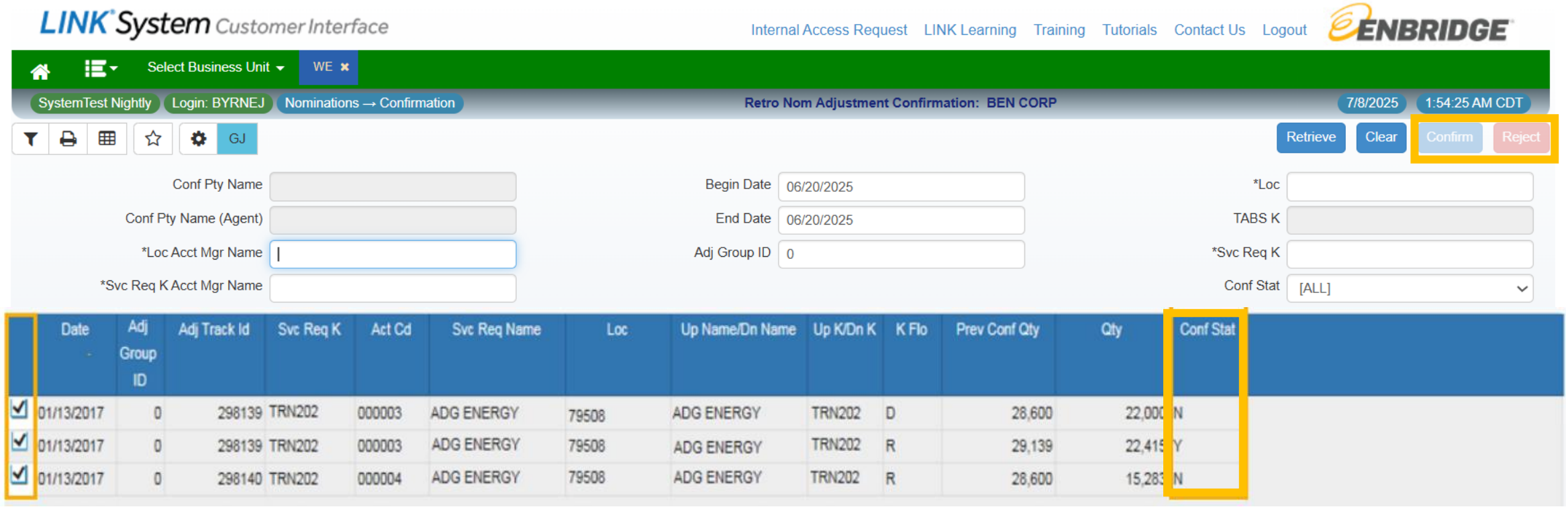


Confirmations

Retro Nom Adjustment Confirmation

To confirm a Retro Nom, select the appropriate dates and Location, then click on the Retrieve button.

Check the box to the left, then either Confirm or Reject. N = Rejected, Y = Confirmed



Confirmations

Auto-Confirmations

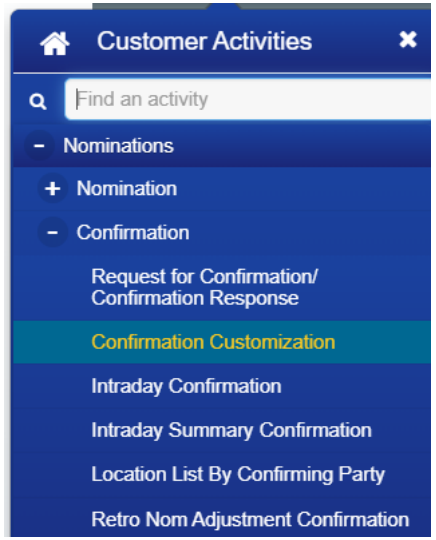
Auto Confirmations allow the Confirming Party to:

- Automatically confirm volumes at a physical meter over a specific date range.
- Set an Upper Limit for a confirmation line item where nominations will automatically be confirmed to that upper limit.

Customers can set up the auto confirmation feature in the Confirmation Customization screen.

Confirmations

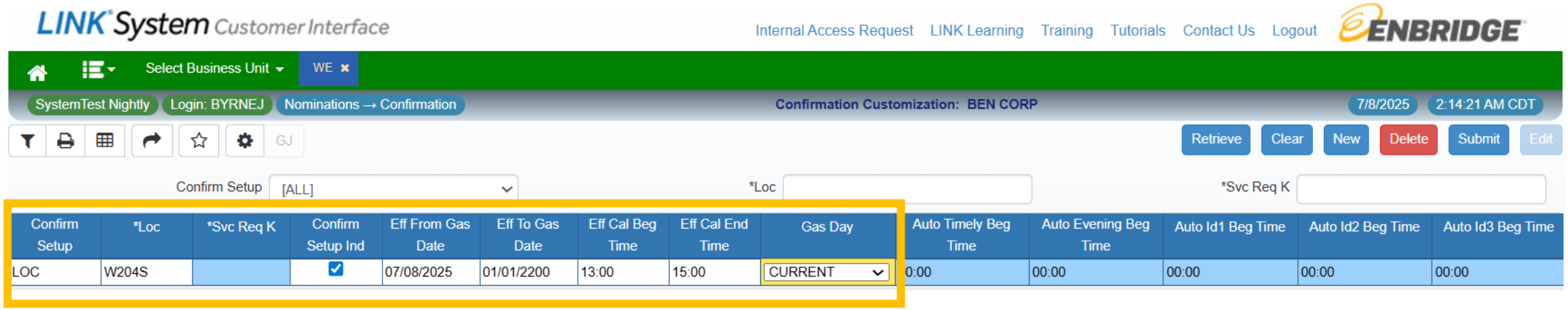
Confirmation Customization/Auto-Confirm



To view existing records hit the Retrieve button.

To create a new record, select Edit and then New.

- Select the type of confirmation in the Confirm Setup column
- Enter the Location in the next column
- Check the Confirm Setup Indicator column
- Set the effective date range
- Set the time you want to confirm nominations
- Click on Submit



Confirmations

Confirmation Customization/Auto-Confirm

Once the auto-confirmation has been put in place at a location you will see the following message at the bottom of the Confirmation Response screen:

AUTO CONFIRMATION AT W204S IS TURNED ON BY GAS DAY/EFFECTIVE TIMES. SEE CONFIRMATION CUSTOMIZATION FOR DETAILS.

Confirmations

Upper Limit Confirmations

Upper limit functionality can be combined with auto-confirmation for setting limits on meters that are automatically confirmed. If an Upper Limit exists, the requested nomination will only schedule up to that limit.

When an Upper Limit is applied and a nomination is entered for a quantity less than or equal to the upper limit, the quantity is confirmed in the batch job.

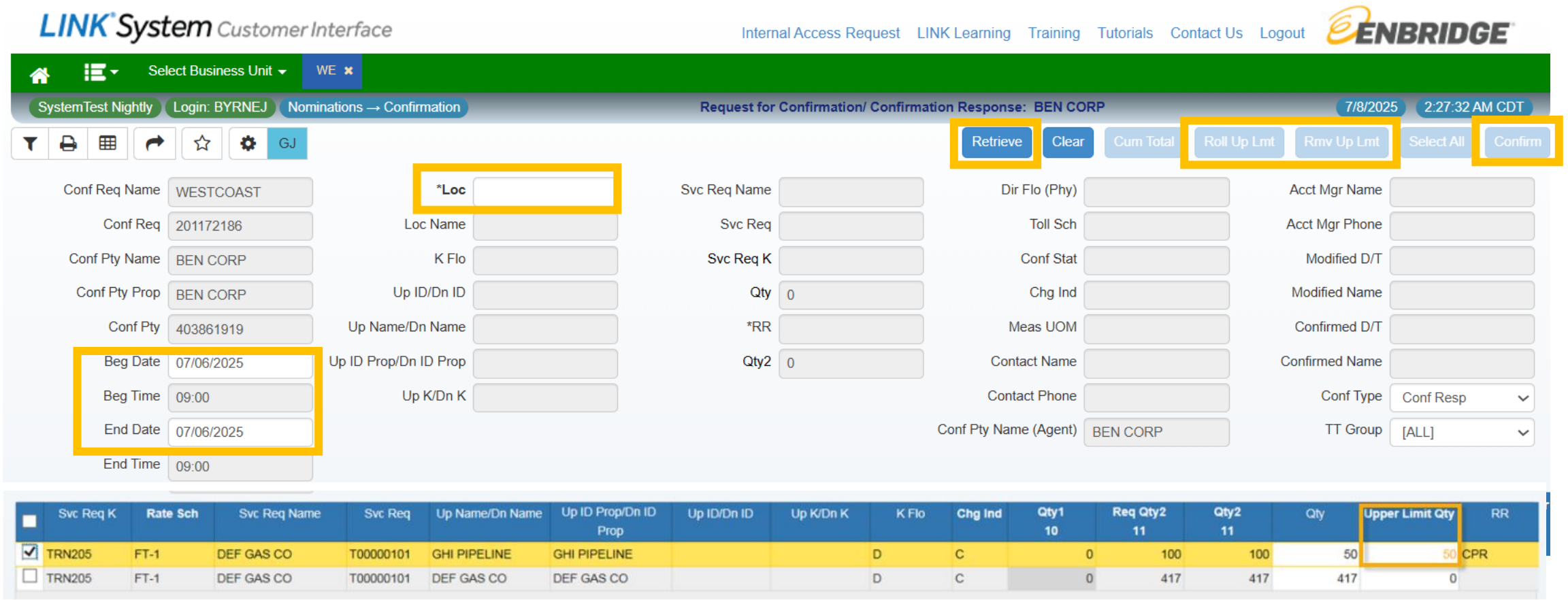
If the quantity is greater than the upper limit, the quantity will be confirmed to the upper limit. Any additional volume will be cut.

For delivery cuts, the reduction reason will be “Delivery Upper Limit Applied.”

Upper Limits are created in the Confirmation Response Screen.

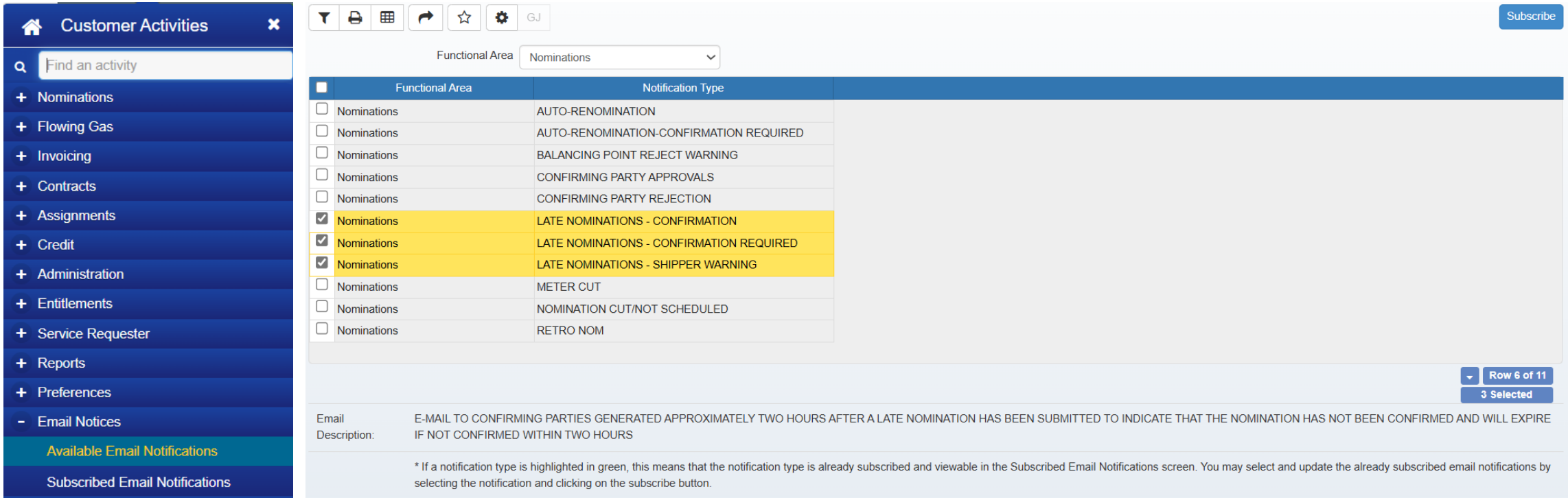
Confirmations

Request for Confirmation/Confirmation Response



Confirmations

Subscribe to Confirmation Email Alerts



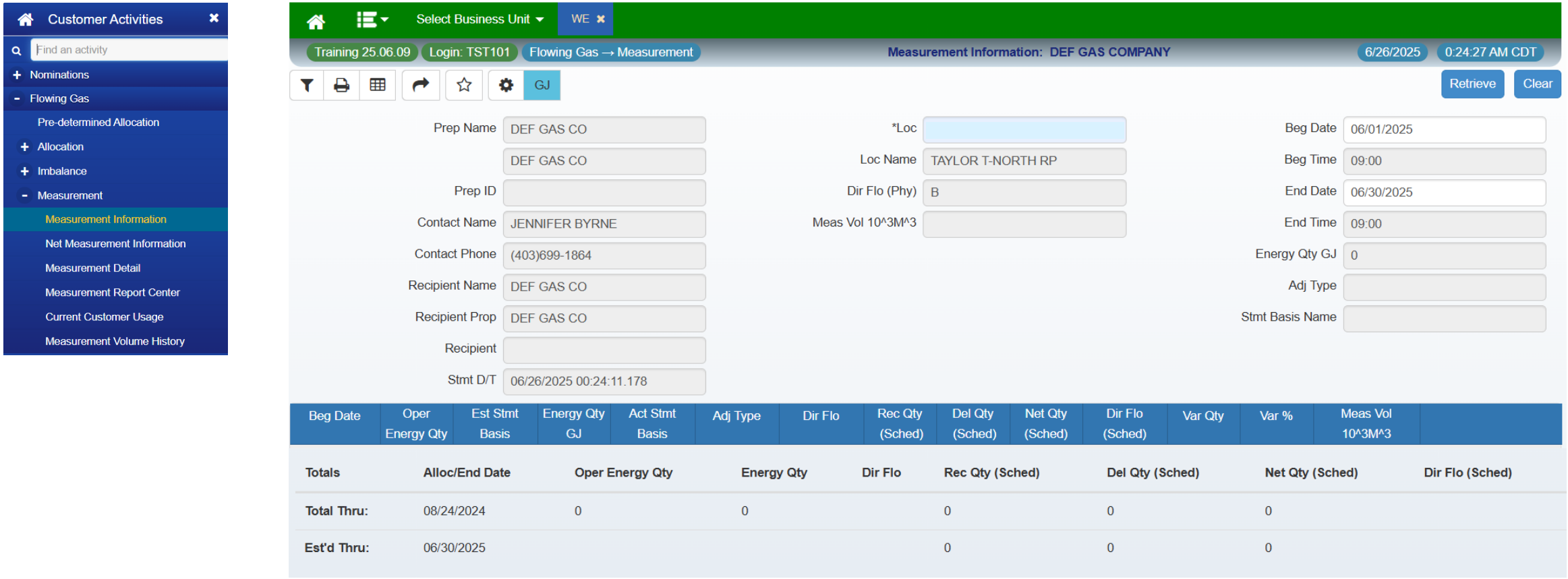
Late Nominations – Confirmation Required: Email generated instantly when a late nomination is nominated to your meter and you have 4 hours to confirm the nomination if the meter is not set to auto-confirm.

Late Nominations – Confirmation: Email to confirming parties generated ~2hr after a late nomination has been submitted to indicate that the nomination has not been confirmed and will expire if not confirmed within 2hr.

Late Nominations – Shipper Warning: Email to nominating parties generated ~2hr after a late nomination has been submitted to indicate that the nomination has not been confirmed and will expire if not confirmed within 2hr.

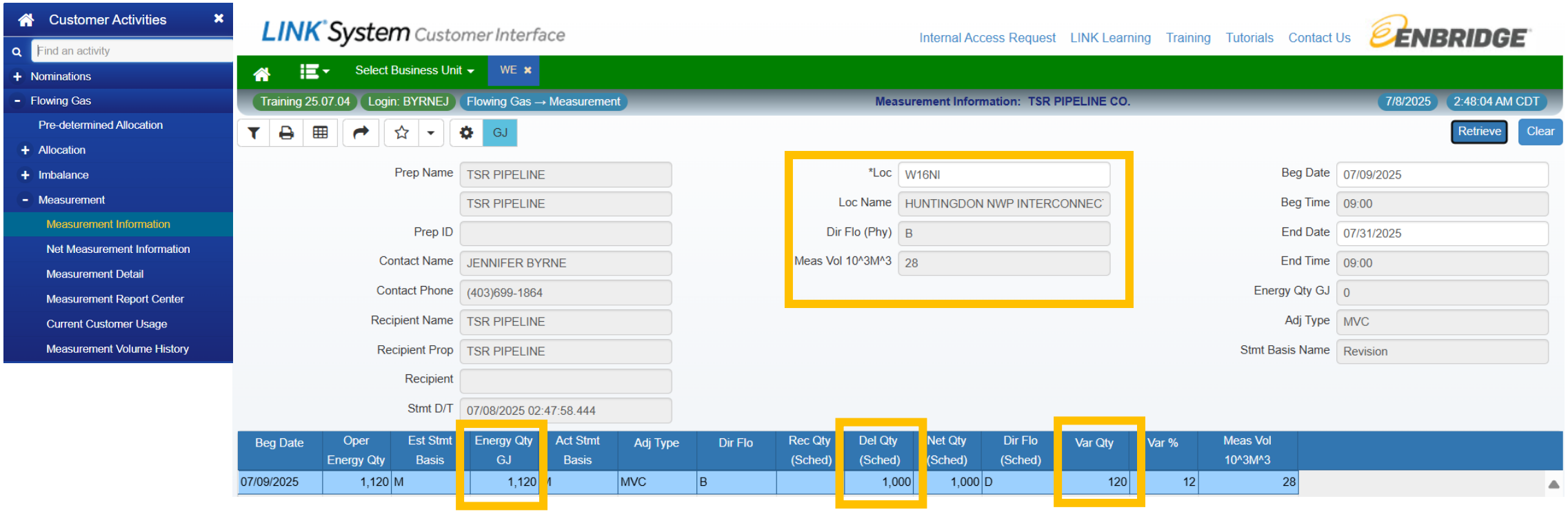
Measurement

Measurement Information



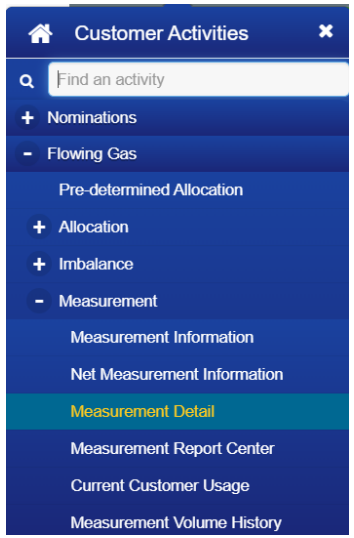
Measurement

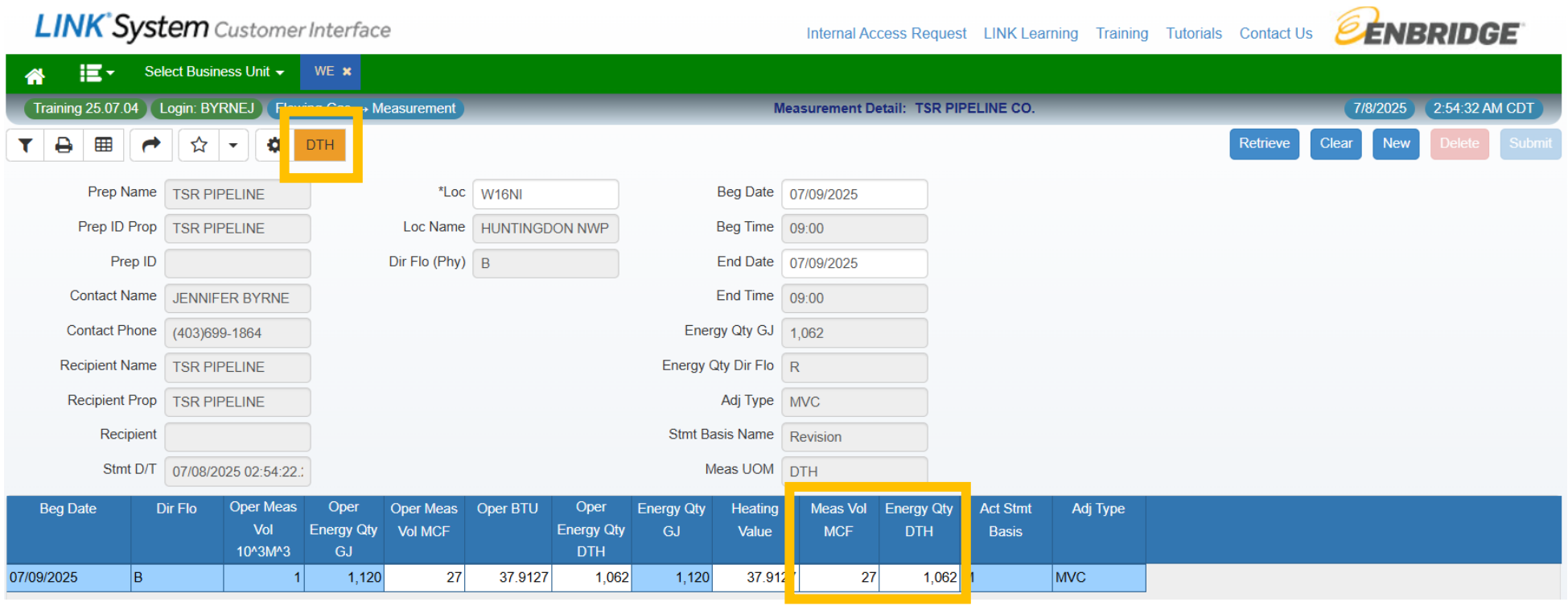
Measurement Information



Measurement

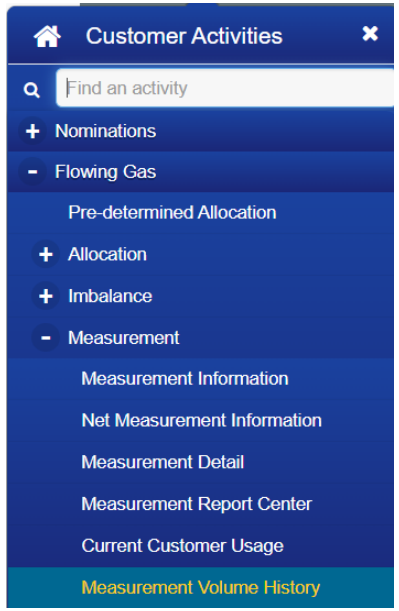
Measurement Detail

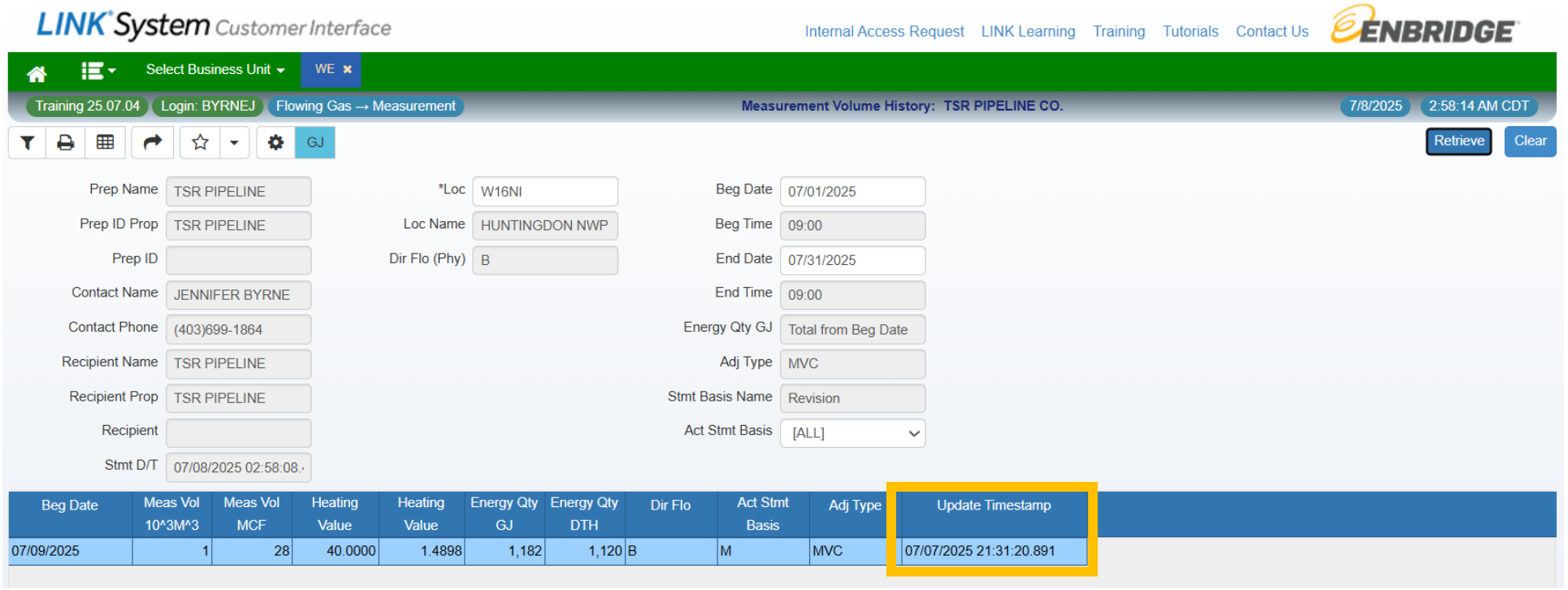




Measurement

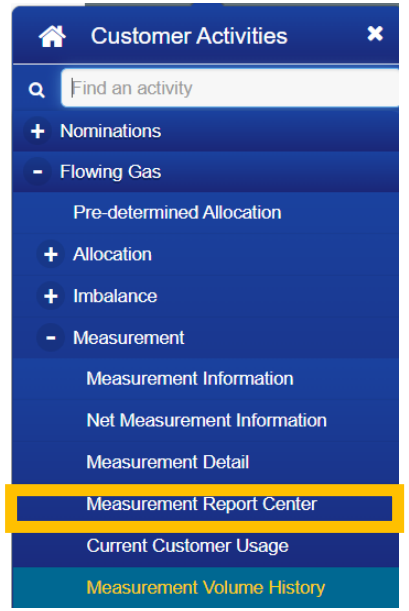
Measurement Volume History

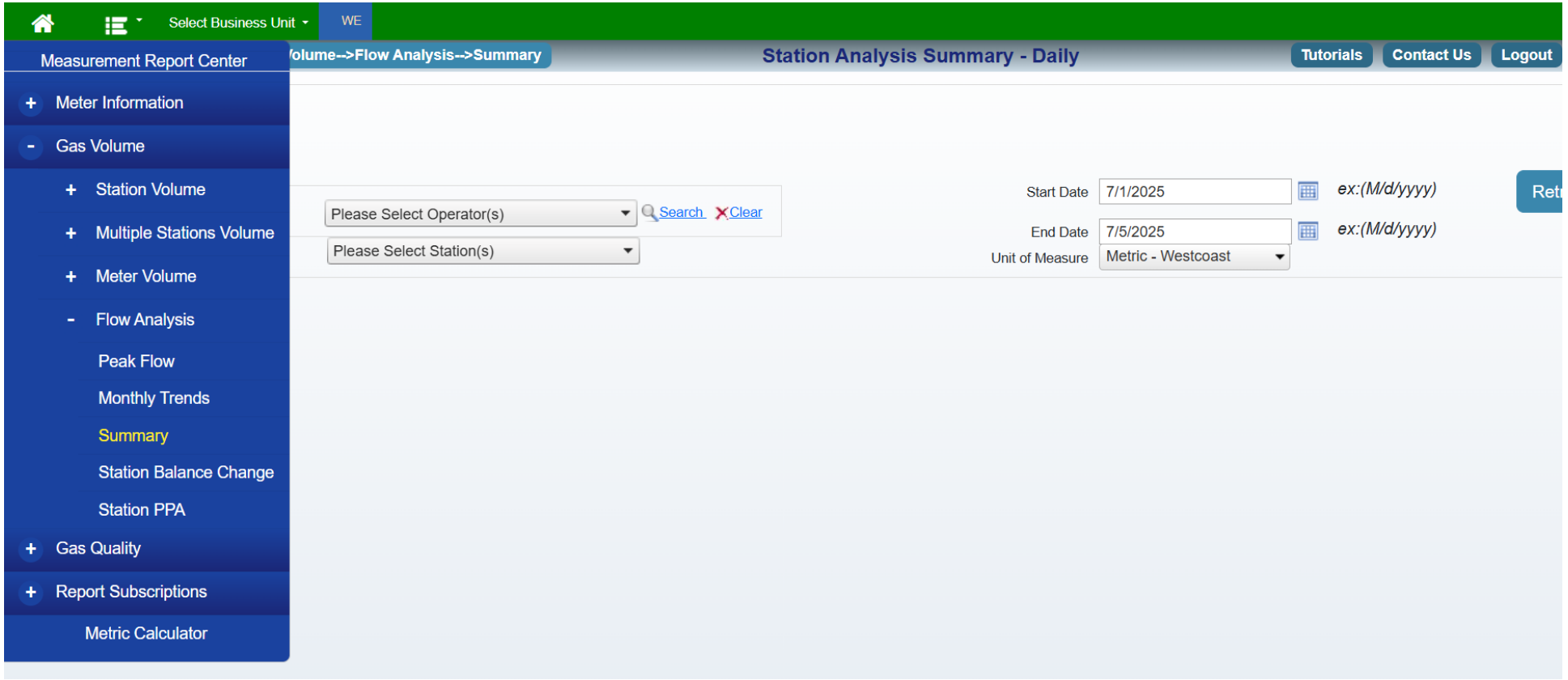




Measurement

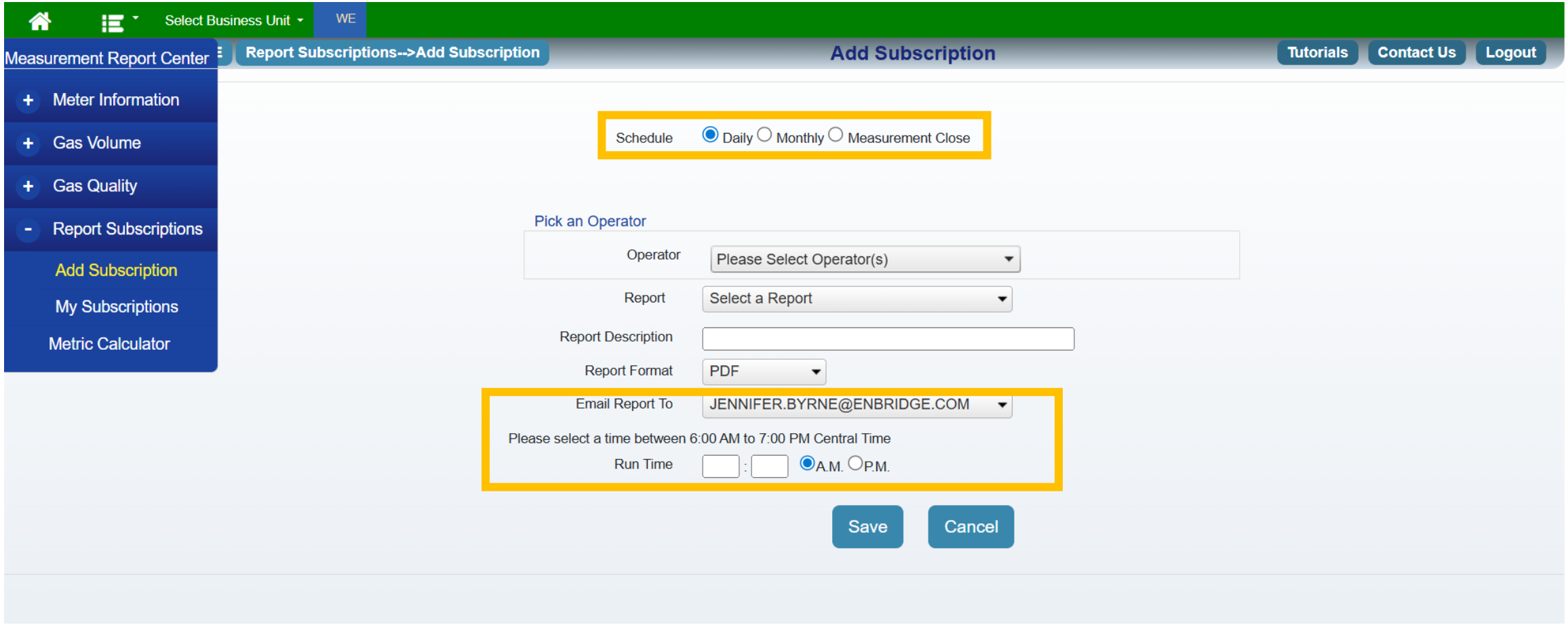
Measurement Report Center





Measurement

Measurement Report Center



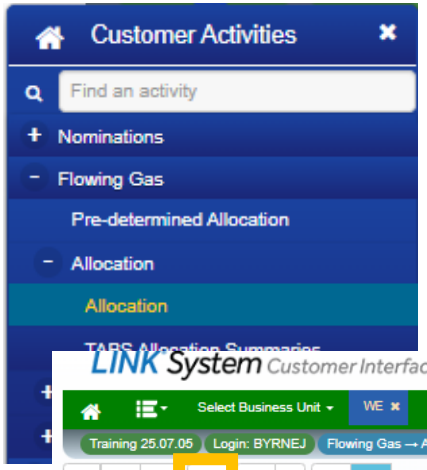
Operational Balancing Agreements

Overview

- In LINK, OBA's are attached to a contract number.
- The OBA itself is not executed through LINK, but the signed document can be uploaded and attached to the contract.
- OBA Imbalances = Metered Deliveries – Scheduled Receipts
- Use the OBA contract for reporting on Imbalances.
- There is an OBA Balance Summary screen available to confirm OBA balances with Westcoast.
- There is an Operator Allocation Report that replaces the Statement of Deliveries.

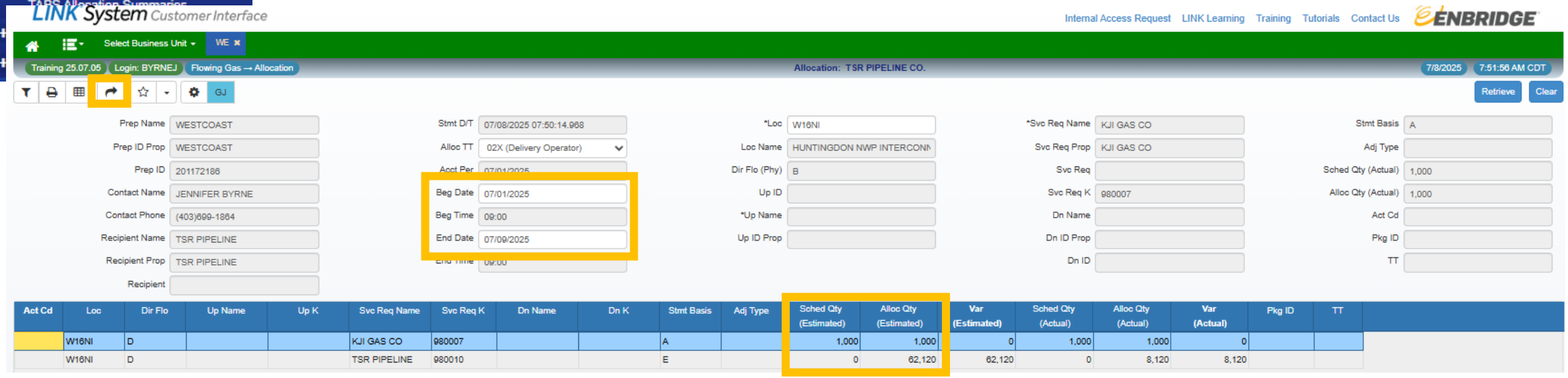
Operational Balancing Agreements

Allocation Screen



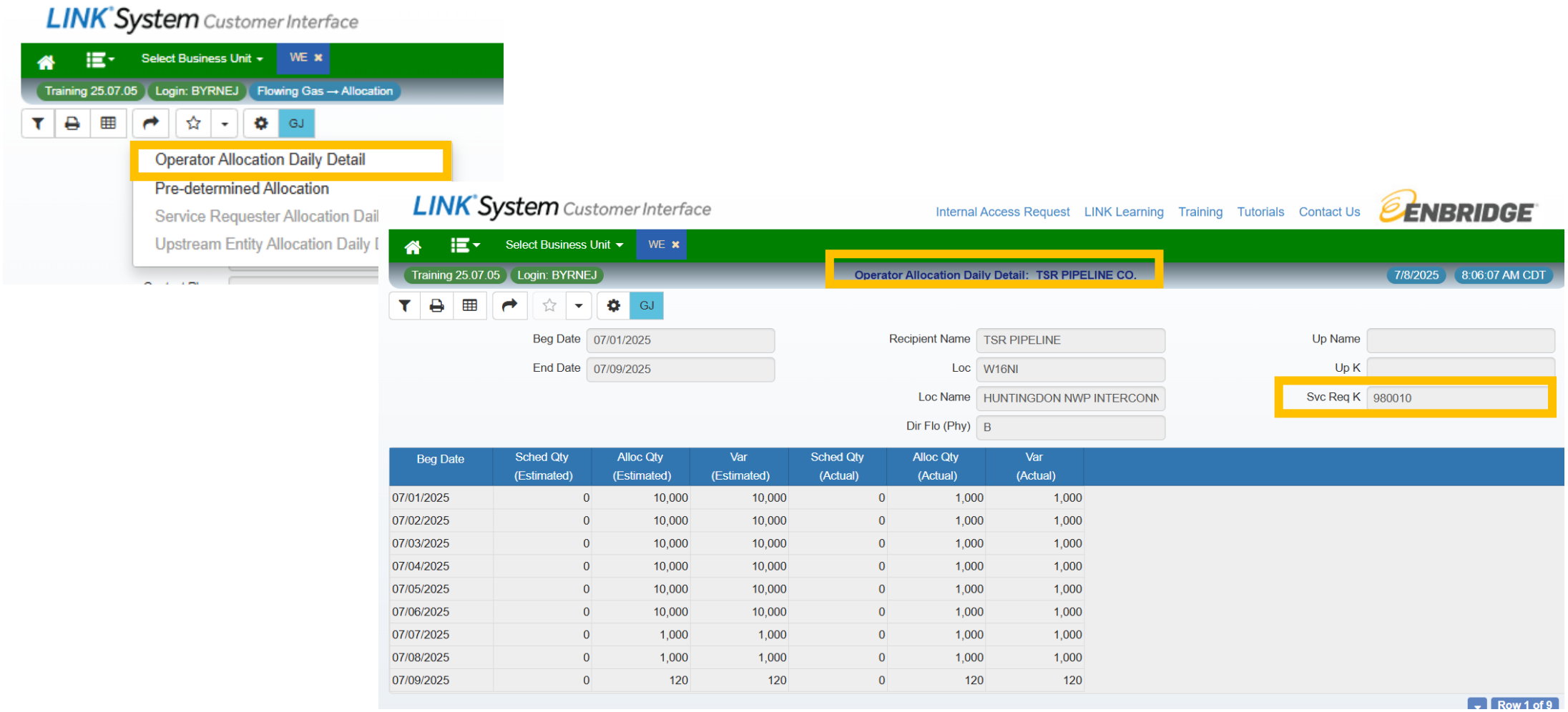
The Allocation screen will show you the total Scheduled Quantities and Allocated Quantities for the selected date range.

Select the line you want more detail on then click on the Shortcut button and select Operator Allocation Daily Detail to get details by day.



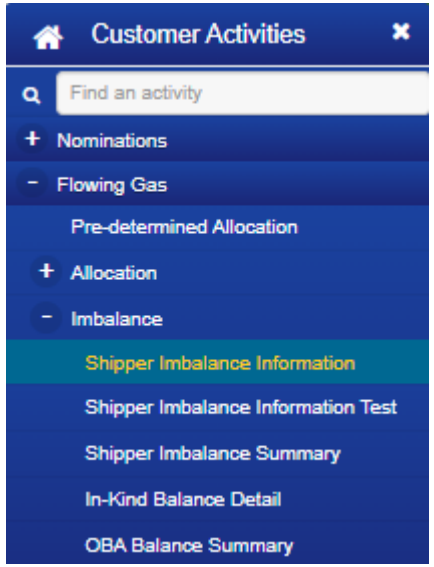
Operational Balancing Agreements

Operator Allocation Daily Detail Screen

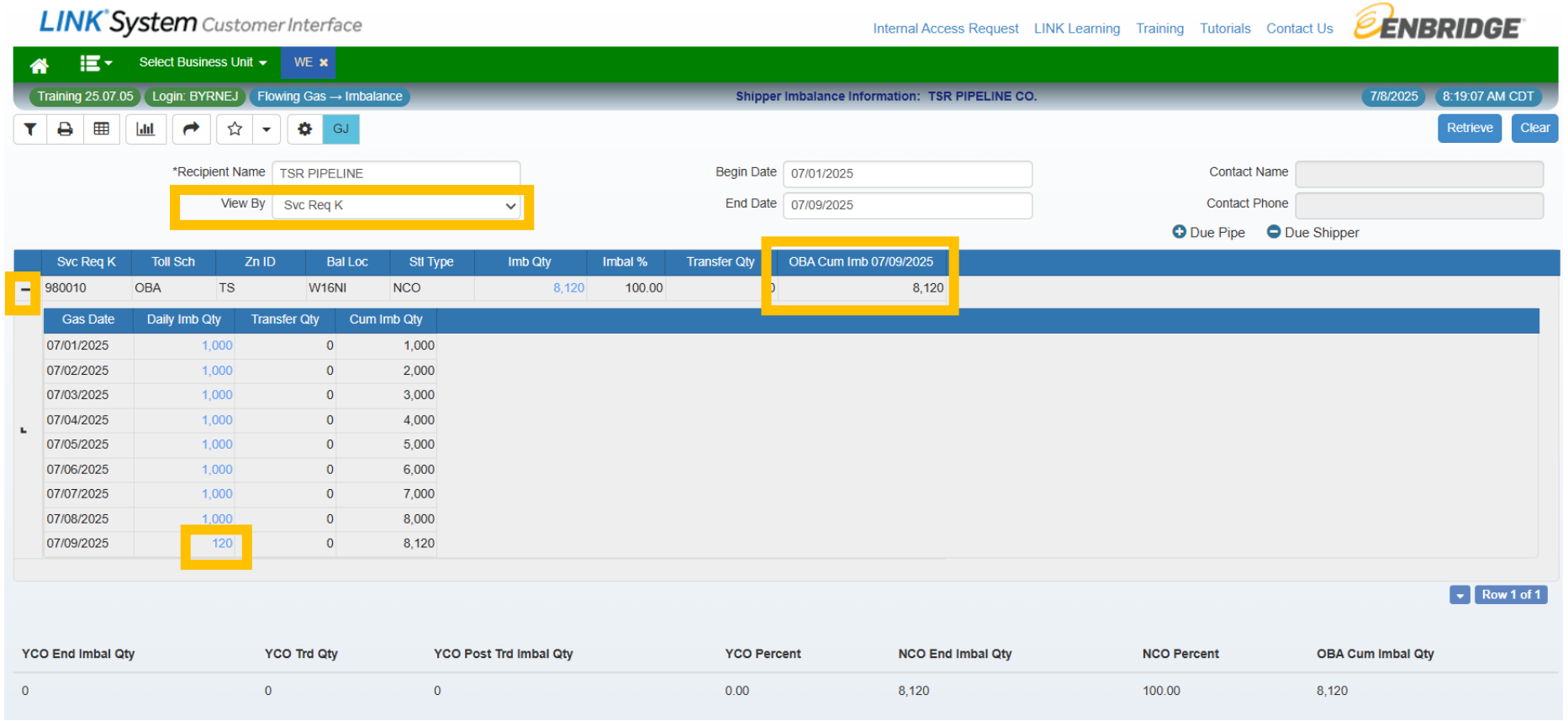


Operational Balancing Agreements

Shipper Imbalance Information Screen



- View By determines how information is displayed.
- Click the + sign to expand to daily view.
- Click on Imb Qty for more detail.



Operational Balancing Agreements

Shipper Imbalance Information Screen

Allocation: TSR PIPELINE

Prev Next Close

07/09/2025 : TSR PIPELINE

Due Pipe Due Shipper

	Svc Req K	Rate Sch	Bal Loc	Zn ID		Imb Qty
	980010	OBA	W16NI	TS		120

Alloc Loc	Loc	Dir Flo	OIA	Sched Qty	Sched OBA Qty	Energy Qty	Imbal Qty
W16NI	W16NI	B	WA209	1,000	0	1,120	120
W16NI Point Total				1,000	0	1,120	120
Net Total				1,000	0	1,120	120

Operator Allocation Detail: TSR PIPELINE

Prev Next Close

07/09/2025 : TSR PIPELINE
Alloc Loc: W16NI

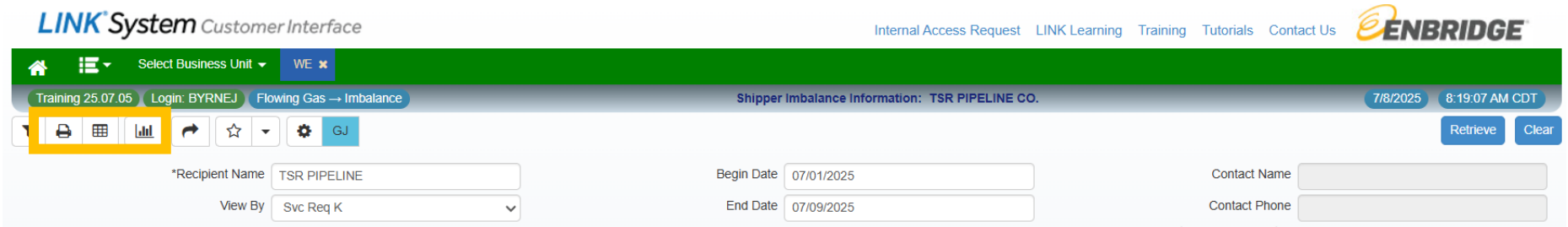
Due Pipe Due Shipper

Up Name	Up K	K Dir Flo	Sched Qty	Alloc Qty	Var
TSR PIPELINE	980010	R	0	0	0
Receipt Total			0	0	0

Svc Req Name	Svc Req K	K Dir Flo	Sched Qty	Alloc Qty	Var
KJI GAS CO	980007	D	1,000	1,000	0
TSR PIPELINE	980010	D	0	120	120
Delivery Total			1,000	1,120	120
Net Total			**1,000**	**1,120**	**120**

Operational Balancing Agreements

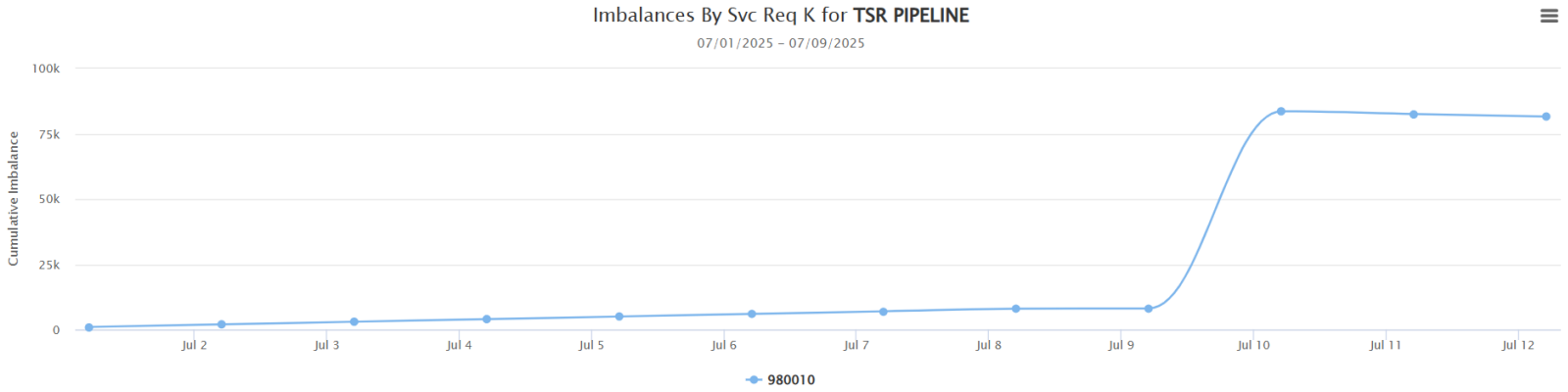
Shipper Imbalance Information Screen



The Shipper Imbalance Information Screen also gives you the option to:

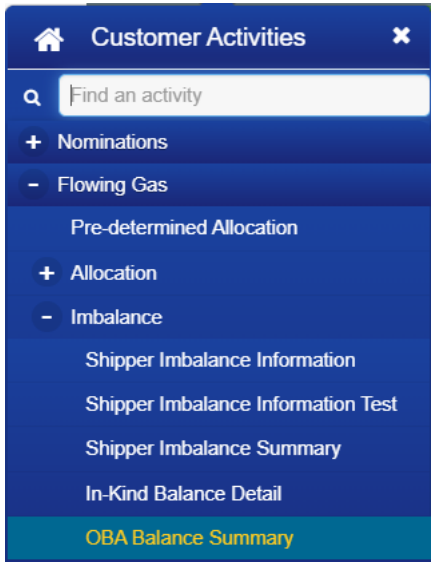
- Print a PDF report of the data in the screen
- Export the data in a CSV file
- View a Graph of Daily or Cumulative Imbalances

The graph will display based on the View By option that was selected.



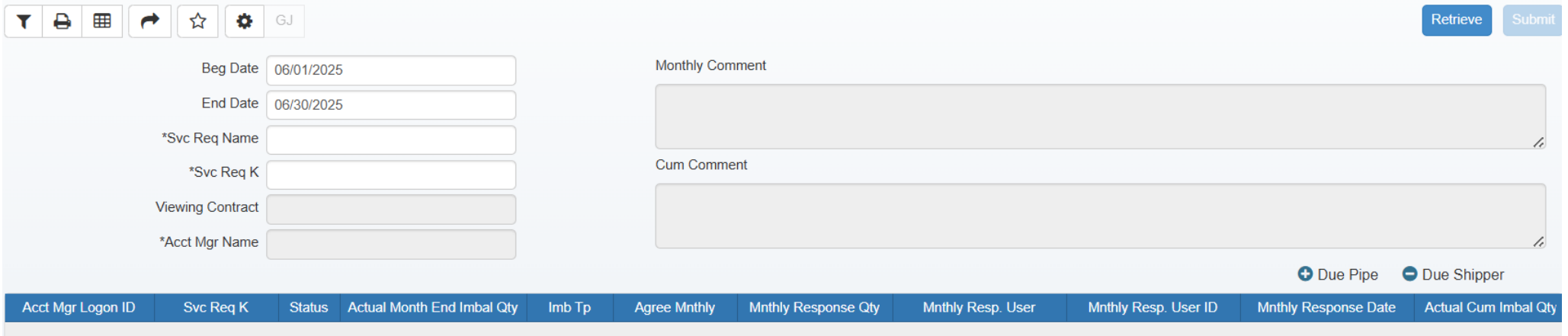
Operational Balancing Agreements

OBA Balance Summary Screen



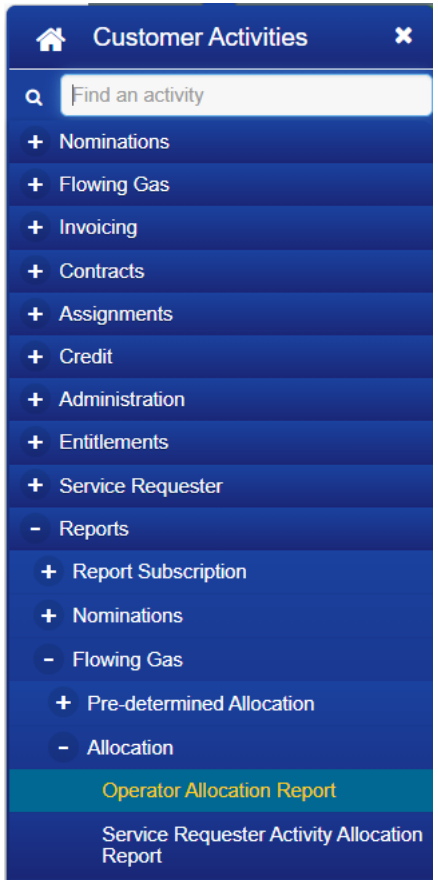
The OBA Balance Summary screen can be used to confirm month-end OBA balances with Westcoast.

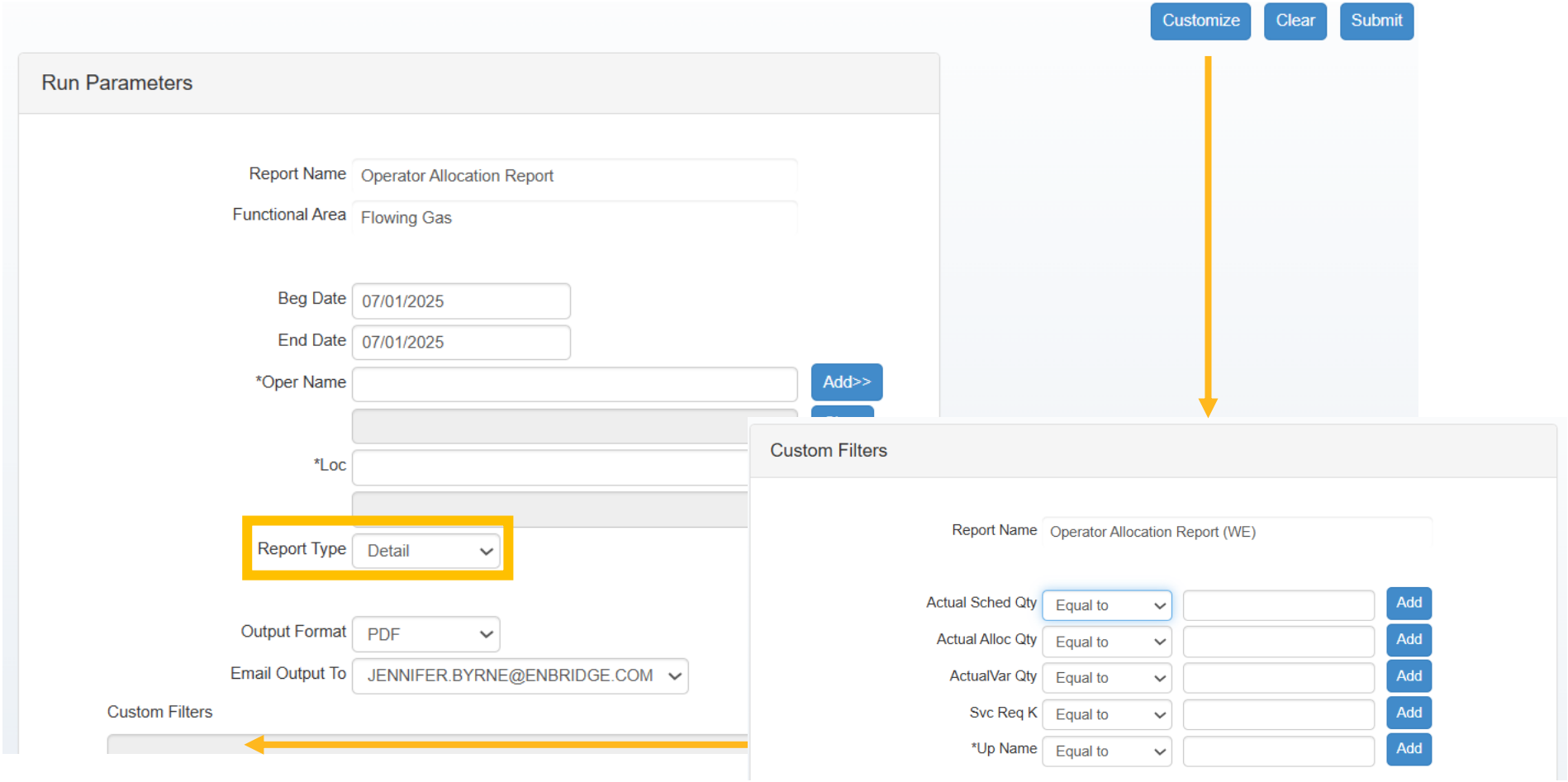
Comments may be added regarding imbalances and plans to correct balances that are out of tolerance.



Reporting

Operator Allocation Report





Reporting

Operator Allocation Report: Detail

LinkSystem
Run Date: 07/08/2025
Run Time: 07:38

Westcoast Energy Inc
Operator Allocation Detail Report

ENBRIDGE

Beg Date: 07/01/2025 End Date 07/09/2025 Oper Name: [All] Loc: W16NI

Oper Name:	TSR PIPELINE	Contact Name:	TRAINING TST103	Analyst Name:	JENNIFER BYRNE
Loc:	W16NI - HUNTINGDON NWP INTERCONNECT	Phone Number:	713-281-1111	Phone Number:	(403)699-1864
Dir Flo (Phy):	B	Fax Number:	713-281-2222	Fax Number:	
				After 5PM Nbr:	713-627-5058

Upstream Entity + S/R Contract Totals

	<---------- Estimated ---------->			<---------- Actual ---------->		
Day	Sched Qty	Alloc Qty	Var Qty	Sched Qty	Alloc Qty	Var Qty
1	0	10,000	10,000	0	10,000	10,000
2	0	10,000	10,000	0	10,000	10,000
3	0	10,000	10,000	0	10,000	10,000
4	0	10,000	10,000	0	10,000	10,000
5	0	10,000	10,000	0	10,000	10,000
6	0	10,000	10,000	0	10,000	10,000
7	0	10,000	10,000	0	10,000	10,000
8	0	10,000	10,000	0	10,000	10,000
9	948	1,121	173	948	1,121	173
Total:	948	81,121	80,173	948	81,121	80,173

Training

The Detail report displays Scheduled and Allocated Quantities by Service Requester Name for each day of the selected date range. The last page of the report includes a summary of totals by day, where:

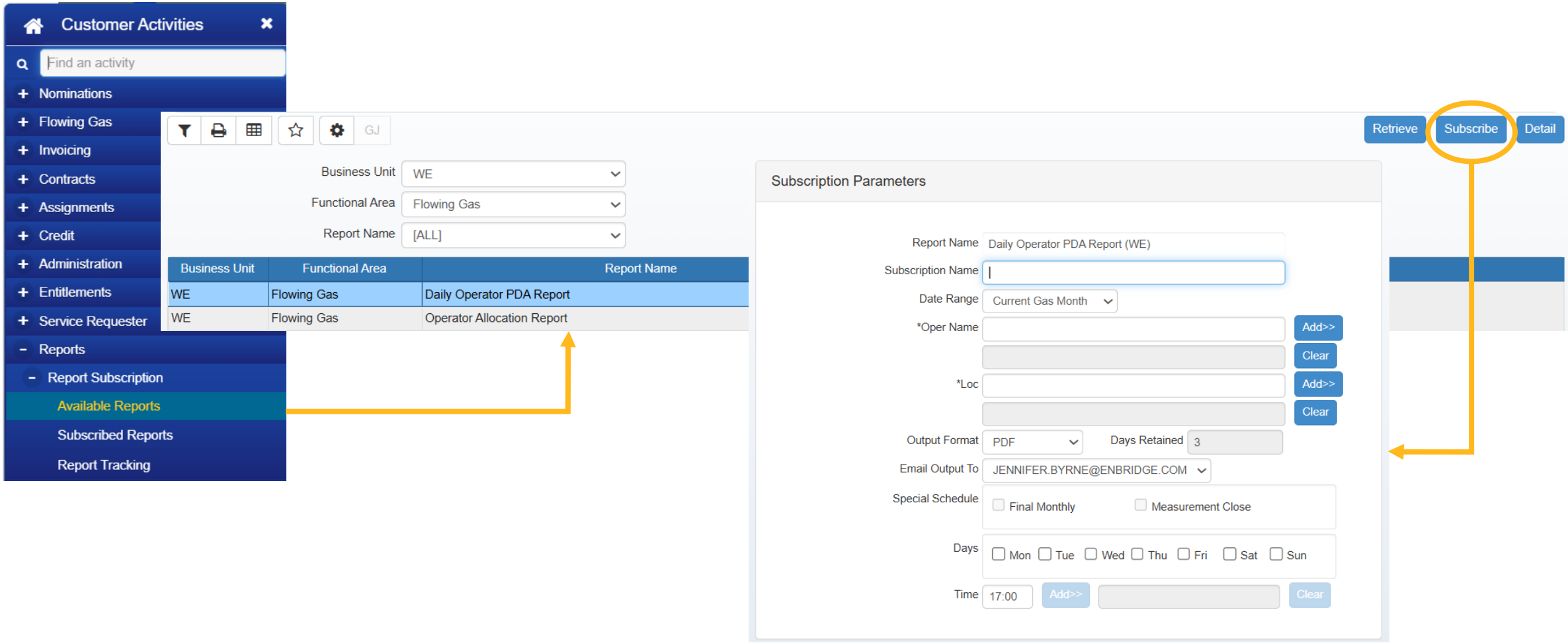
Sched Qty = nominations to the Delivery Point, and

Alloc Qty = Measured Qty for the day

The Summary report displays totals by Service Requester for the date range provided; it does not break it down by day.

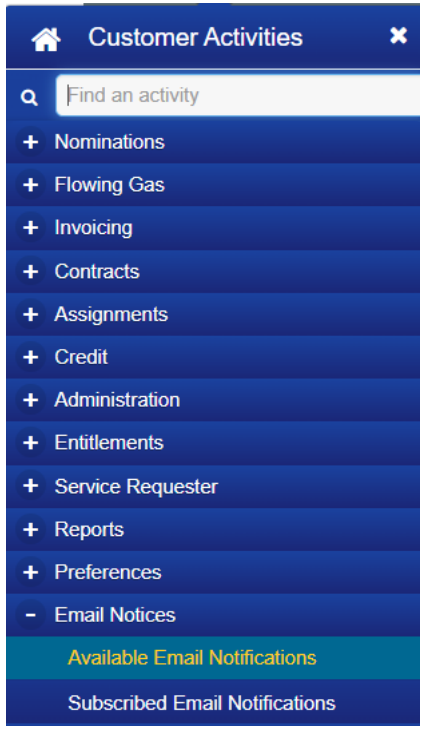
Reporting

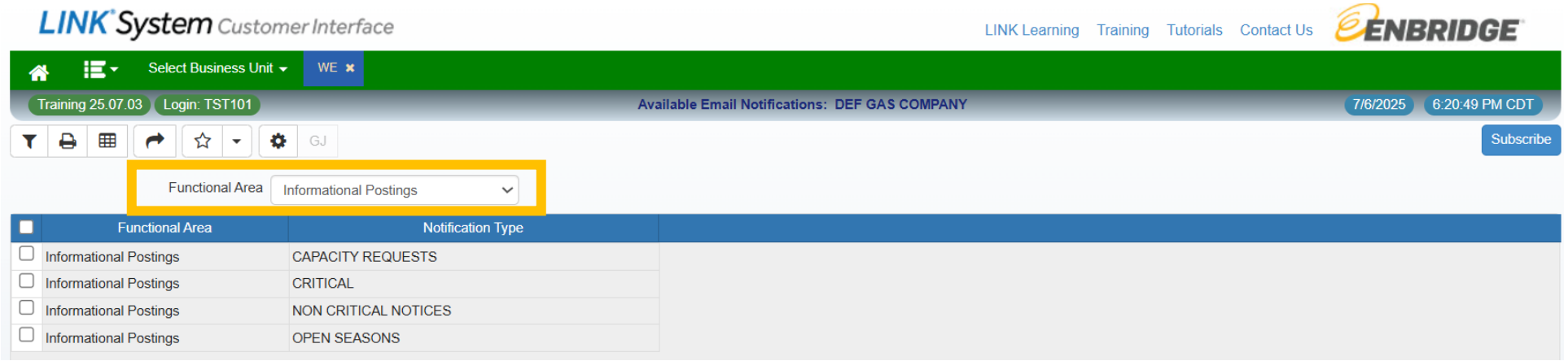
Report Subscription



Email Notifications

Subscriptions





Search by Functional Area to select what email notifications you would like to subscribe to. For example, select Informational Postings to select all notifications for all Critical postings.

Manage Email Notification subscriptions by selecting “Subscribed Email Notifications” in the Customer Activities menu.

Q & A